



Strengthening Seniors Inclusion and Participation: Communities of Interest and Identity Lesbian, gay, bisexual, trans/gender diverse and intersex (LGBTI) project

Information for Activity Partners July 2019

We invite you to join us as we seek to build new pathways and activities for older LGBTI people to engage with mainstream services safely and within an environment of trust. This project provides you and your organisation with a rare opportunity to build your expertise and confidence in engaging older LGBTI people within your local community through access to support and mentoring from LGBTI organisations and inclusive practice experts.

PLEASE NOTE: This is not a funding grants program. There is no funding available for running proposed activities. However, the SSIP LGBTI partnership project provides your organisation with an agreed amount of training, project lead mentoring and secondary consultation to build your capacity in engaging older LGBTI people.

Preparing your Expression of Interest

Each Activity Partner will develop an Expression of Interest for involvement in this project including:

- a brief description of your organisation and its core activities, including your experience in providing services/activities that promote social inclusion and participation for older LGBTI people
- a description of the activity/ies you propose to run as part of the SSIP LGBTI project, including methods and strategies you will use to ensure that your project is culturally safe for older LGBTI people and effectively improves their social inclusion and participation in your service and local community
- identification of organisations, stakeholders and communities to be consulted in developing your project plan and the consultation methodology and engagement process you will follow
- an outline of how you will ensure that your project results in ongoing and sustainable services for older LGBTI people within your service and the local community
- details of how you will ensure your project is accessible and inclusive to a diverse range of older LGBTI people
- other details such as partner organisations who will participate in project planning, consultation and implementation with your organisation, activity timelines and budget.

Note: Activity Partners are required to provide 100% of the budget for activities under this project. A limited amount of support in the form of training, secondary consultation and evaluation support will be available for no cost to your organisation through the SSIP project.

Assessment and notification

Expressions of Interest will be assessed against the SSIP Community of Identity selection criteria and your organisation's:

- demonstrated experience working with LGBTI community members and community organisations to respond to the needs of LGBTI people
- experience/willingness to engage older LGBTI people in planning and consultation
- demonstrated understanding of (or willingness to participate in professional development related to) the needs and experiences of older LGBTI people
- understanding of the philosophy of cultural safety and how to apply this to LGBTI populations
- demonstrated experience in building effective partnerships and project management capacity
- capacity to undertake strategies to embed LGBTI inclusive practice for people over 60 years of age beyond the project.

Project requirements

The following conditions apply to activities operating under the SSIP LGBTI project:

- Activity Partners will work with SSIP LGBTI project leads to develop project plans and intended outcomes in line with LGBTI inclusive best practice and SSIP Community of Identity guidelines.
- The project must commence within 6 weeks of acceptance.
- A project and consultation/engagement plan must be submitted to the SSIP LGBTI project leads for approval before proceeding to the implementation stage.
- Training, mentoring and secondary consultation will be available to Activity Partners throughout the project to build capacity in engaging older LGBTI people and assist with planning and evaluation.
- Any variation to the project plan should be discussed with SSIP LGBTI project leads prior to implementation.

Reporting

Activity partners must submit progress reports during the life of the project (templates will be provided). Reports should include the following:

- evidence of collaboration with project leads, LGBTI 'experts' and local organisations throughout the project
- an outline of the planning, consultation and community engagement processes undertaken in developing the project
- explanation of how the project addresses one or more of the SSIP priority areas – service and program offerings; culture of existing community organisations; local connections and referral pathways; and organisational governance
- goals and outcomes for older LGBTI people and evaluation conducted to measure these outcomes.

A final report will be submitted to SSIP LGBTI project leads at the conclusion of the project, detailing the activities undertaken as part of this project.

Proposed timeframes for Activity Partners

July 2019

- Call out for Expression of Interest for Activity Partners.

September 2019

- Expressions of Interest submitted by Activity Partners.

September-November 2019

- Approval of activities sent to Activity Partners organisations.
- Project plan developed with support of SSIP LGBTI project leads.
- Cultural competency audits conducted and capacity building plan developed with SSIP LGBTI project leads.

December 2019 – December 2020

- Projects commence according to timelines in Expression of Interest and DHHS approval.
- Training, mentoring and secondary consultation provided to Activity Partners as agreed in Activity Project plans.
- Regular reporting and monitoring of projects as required.

Submission date and further information

Expressions of Interest submissions are due by **Midnight 13 September 2019**.

Submissions should be emailed to Meredith Butler at outreach@switchboard.org.au

For further information contact:

Meredith Butler

SSIP LGBTI Project Coordinator

Switchboard Victoria

(03) 9663 2474 or 0455 777 387

Email: outreach@switchboard.org.au

Strengthening Seniors Inclusion and Participation initiative aims to improve community-based support for older people by increasing opportunities to connect with their communities of identity.

This project is funded by  Health and Human Services